



## **2023 Native American Fish & Wildlife Society Internship Program**

**Focus:** Alaska Tribal Climate Resilience Liaison

### **Details:**

The Native American Fish and Wildlife Society (NAFWS) is recruiting to employ an Alaska Native undergraduate (preferred, however graduate will be considered) student majoring in physical sciences, biological/ecological sciences, natural resources, arctic and northern studies, or a related field to complete an internship.

The Intern will receive a \$6,000.00 stipend for 10 weeks over the fall semester period. The Intern's duty station is at the Alaska Climate Adaptation and Science Center's offices in Fairbanks, Alaska.

Additionally, the Intern may receive opportunities to travel, and approved travel is included.

### **Responsibilities:**

The Intern will be responsible for assisting the NAFWS Tribal Climate Resilience Liaison (TCRL) Program in addressing Tribal climate-impact related issues, concerns, and adaptation strategies across Alaska; support administrative tasks, and help with other assignments that will enhance and meet the USGS CASC and NAFWS' mission and priorities.

Where possible and in accordance with all COVID-19 protocols, the Intern will travel to and attend an approved event. They will provide a presentation about their background and work experience as a NAFWS Intern and support all staff throughout the NAFWS sponsored event.

Throughout the internship, the Intern will be responsible for conducting themselves in a manner that coincides with the Articles of Incorporation, Strategic Plan, Code of Ethics, Conference Code of Conduct and other NAFWS regulations, policies and procedures. Interns will be representing the NAFWS in a professional work environment and are expected to conduct themselves in a professional manner, including following guidance and direction from NAFWS staff.

**Start Date:** October 2023

**End Date:** December 2023 (Both dates are negotiable.)

### **Duties**

- Assist NAFWS TRCL program with outreach and extension programming on Tribal climate-impact related issues, concerns, and adaptation strategies across Alaska
- Attend a NAFWS Regional Conference
- Assist with administrative or other assignments to support CASC and NAFWS priorities

- Support the development of the CASC's Tribal Resilience Learning Network
- Complete a short story or essay for the NAFWS newsletter, *From the Eagle's Nest*
- Complete an individual biography for the NAFWS website and social media
- Complete and submit an evaluation of the NAFWS Internship
- Present at a Regional Conference of experience as a NAFWS Intern and college student
- Other duties as assigned

### **Knowledge/Skills Required**

- Currently enrolled undergraduate student at an accredited college/university, however a graduate student will be considered
- Majoring in majoring in physical sciences, biological/ecological sciences, natural resources, arctic and northern studies, or a related field
- Ability to perform some work assignments independently and/or in team situations with minimal guidance.
- Effective communication skills. The applicant must demonstrate the ability to communicate effectively both orally and in writing. Ability to deal effectively with personnel from all levels of Tribal, Federal, and State governments, academia, special interest groups and the general public.
- Working knowledge of and respect to Tribal and federal governments, Tribal treaties, agreements, laws, policies, and sensitive issues associated with the management of fish and wildlife resources.
- Effective computer software skills. Must possess the ability to use Microsoft Word, Excel, Adobe Acrobat, Google Sheets and other commonly used video conferencing programs such as Zoom or Microsoft Teams.
- Must like outdoor activities and camping.

### **Supervision**

The applicant is under the direct supervision of the Senior Tribal Climate Resilience Liaison, assisted by the Education Coordinator.

### **Physical Demands**

The majority of work will be accomplished in an office environment; however other work may take place in an office environment and will include standard demands associated with this setting. Minimal lifting of office equipment and other work office environment items may be required. A minimum of 20 pounds may be required to be lifted. Interns must be able to perform physical activities associated with outdoor training, recreation and camping.

### **Employment Requirements**

The Native American Fish and Wildlife Society is an Equal Opportunity Employer and does not discriminate in any personnel practice.

Native American or Alaska Native employment preference. As provided in the NAFWS Employee Handbook and as authorized by Federal law, the NAFWS will provide an employment preference to applicants who are enrolled members of a federally recognized Indian Tribe or an Alaskan Village.

Veteran employment preference. As provided in the Society Guide to Personnel Management and as authorized by Federal law, the NAFWS will provide an employment preference to applicants who are veterans of the U.S. Armed Services.

Interns will be subject to reference checks and a background check due to the potential of working with persons under the age of 18.

**To apply, submit the following:**

Completed Application

Essay

Resume or CV

2 Letters of Recommendation (To be sent separately by Recommenders, Letters of Recommendation should be submitted by the SAME deadline as application)

If you claim Indian Preference, you may submit a copy of your Tribal ID, [CDIB](#) or [Form BIA-4432](#).

If you claim Veteran Preference, you must submit DD Form 214, Certificate of Release or Discharge from Active Duty

**For more information contact AND/OR to send complete applications to:**

Ashley Mueller, Education Coordinator **By Mail:** 10465 Melody Dr, Ste. 307, Northglenn, CO, 80234-4126 |

**Website:** [nafws.org](http://nafws.org) | **Email:** [amueller@nafws.org](mailto:amueller@nafws.org)

**Phone:** (907) 434-1038

**Application closing date is September 15 @ 10:00 PM AKST. Please make sure that your application is submitted on time, letters of recommendation should also be submitted by recommender by the deadline. ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED.**

NATIVE AMERICAN FISH & WILDLIFE SOCIETY



**ALASKA TRIBAL CLIMATE RESILIENCE LIAISON INTERNSHIP APPLICATION**

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COLLEGE/UNIVERSITY: \_\_\_\_\_

MAJOR/MINOR: \_\_\_\_\_ EXPECTED GRADUATE YEAR: \_\_\_\_\_

TRIBAL AFFILIATION: \_\_\_\_\_ ENROLLMENT # (IF AVAILABLE): \_\_\_\_\_

ARE YOU A VETERAN? YES NO (IF YES, PLEASE SUBMIT SUPPORTING DOCUMENTS)

IF NECESSARY, ARE YOU WILLING TO WORK STRICTLY IN A VIRTUAL CAPACITY? YES NO

ON A SEPARATE SHEET OF PAPER, PLEASE TYPE A SHORT 300- 500 WORD ESSAY TO ANSWER:

- In your own words, define climate resilience.
- Describe how climate change can impact natural resource management activities, such as outdoor recreation, fisheries, wildlife, forestry, range, watershed, and lake management. How does it impact Traditional ecological knowledge?
- Why is climate resilience important? How does it connect to your culture, language and/or traditions?
- Describe your interest in climate resilience and your knowledge of its application on your reservation or community. How would you improve it?
- How will this internship aid in accomplishing your personal and career goals?

HOW DID YOU HEAR ABOUT AND GET THIS APPLICATION?

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