



**\* JOB ANNOUNCEMENT \***  
**KNOWLEDGE STEWARD – INTERNSHIP**

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**Position Description:** The Knowledge Steward intern is responsible for helping coordinate, facilitate, document, and analyze workshops, community visits, and Indigenous Knowledge-bearer interviews as part of a project to document Indigenous Knowledge of Kuskokwim salmon life cycles and Tribal recommendations to improve fisheries management processes (*“Advancing Inclusion of Indigenous Knowledge and Co-Stewardship of Kuskokwim River Salmon in Alaska Federal Marine Fishery Management”*). The Knowledge Steward will work closely with KRITFC’s Programs Manager, Executive Director, and project partners at Ocean Conservancy and University of Alaska Fairbanks–Tamamta to accomplish their tasks. This is a part-time, seasonal position.

**Responsibilities** include but are not limited to:

- Work with KRITFC, Ocean Conservancy, and University of Alaska Fairbanks–Tamamta Program project leads to achieve the goals of the Indigenous Knowledge of salmon life cycle documentation project.
- Organize and co-facilitate spring 2024 and fall 2024 workshops, including coordinating Tribal participants’ travel, workshop agendas and discussion items/talking circles, and other workshop logistics.
- Invite additional Indigenous Knowledge holders (identified by spring 2024 participants) to participate in in-person community interviews or via phone.
- Organize and travel to community meetings/interviews with Indigenous Knowledge holders in Quinhagak, Tuntutuliak, Kwethluk, Aniak, and McGrath during summer 2024.
- Transcribe, categorize, analyze, and summarize workshop and community interviews.
- Assist with an archival literature review to collate existing documented Indigenous Knowledge and Western science related to Kuskokwim salmon life cycles.
- Assist with the conceptualization of visuals and graphics portraying workshop, interview, and literature review information.
- Assist with the development of a manuscript about the project for publication (the Knowledge Steward will be listed as a co-author) among other end-of-project work products.
- Report weekly progress to KRITFC supervisor and project leads.

**Qualifications** include but are not limited to:

- Minimum high school degree or equivalent. Seeking or attained associate or bachelor’s degree preferred.
- Alaska Native, local Kuskokwim resident preferred.
- Yugtun or Dinak’i proficiency at any level a plus.
- Youth (ages 18–30) preferred.
- Valid driver’s license and ability to drive preferred; ability to drive tiller-motor boat preferred.

- Able to communicate in-person and via phone/email/teleconference with people of all ages, including and especially Elders, in effective and culturally appropriate ways.
- Able to organize travel in rural Alaska for self and others via plane and boat.
- Able to read, understand, and annotate/analyze qualitative and quantitative research to perform a literature review.
- Willing to work with other project team members to facilitate workshops and interviews and to achieve project goals.
- Able to use a computer and comfortable with Microsoft Office, Google suite, Facebook, and Zoom. Familiarity with Atlas.ti a plus.
- Willing to listen and learn; to work in/with communities and in front of a computer.

**Location:** Bethel, AK. Remote employment may be an option.

**Dates of Employment:** May 2024–August 2024 minimum; May 2024–December 2024 preferred.

**Salary & Benefits:** \$25/hour, up to 20 hours per week, up to 8 months employment. No benefits associated with this part-time position.

**For more information or to apply, please contact Terese Vicente, KRITFC Programs Manager, at 907-545-7388 or [terese@kritfc.org](mailto:terese@kritfc.org).**

*This job opportunity is supported by the Lenfest Ocean Program.*