



1854 Treaty Authority

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1854 TREATY AUTHORITY VACANCY ANNOUNCEMENT

Position: Environmental Specialist

Term: Regular Full-Time (dependent on funding)

Salary: Federal General Schedule grade 7-9 equivalent
\$23.49/hour (\$49,025/year) - \$28.73/hour (\$59,966/year) plus
fringe benefits

Deadline: Applications due **December 13, 2024**

Position Description:

The Environmental Specialist will provide technical and policy support to the 1854 Treaty Authority and member reservations, the Bois Forte and Grand Portage bands. The position will be responsible for consultation and project activities related to the environmental health of the 1854 Ceded Territory. Specific duties may include but are not limited to: involvement in workgroups and planning initiatives (ex. Lake Superior Partnership, watershed planning), St. Louis River estuary restoration, review and consultation activities related to environmental impacts from industrial or other development projects, climate resiliency planning and monitoring projects, and outreach and education activities. The position will be located in the offices of the 1854 Treaty Authority in Duluth, MN. Please see **DUTIES AND RESPONSIBILITIES** for more details.

Desired Qualifications:

Degree or relevant experience in biological or environmental science, or environmental law and policy analysis preferred. Technical knowledge and experience with water and air quality issues, including ability to assess and analyze environmental data. Knowledge and experience with environmental standards, regulations, and laws. High degree of oral and written communication abilities, including ability to organize and analyze data, develop written comments, and develop and clearly present policy recommendations. Ability to initiate, plan, analyze, interpret, and report on technical, policy, and legal issues. Ability to work independently and take initiative to complete tasks. Good interpersonal skills and the ability to lead/facilitate discussion. Experience in obtaining and administering grants. Computer and software experience, including GIS. Familiarity or experience with Native American culture, organizations, and activities. Native American preference will be followed.

Special Requirements:

Position will require frequent daily travel and occasional overnight stays with expenses and travel arrangements covered by the Authority. Successful candidates must be able to work flexible hours (nights, early mornings, afternoon/evenings, and weekends) and be willing to work outdoors in a wide variety of weather conditions and environments. Ability to work both independently and with others is a must, as is an ability to work with computers and various software packages (ex. GIS knowledge and experience). A valid driver's license is required. A job offer is conditional upon successful completion of a pre-employment drug test and background check.

Application Procedures:

Please submit by mail or email a completed 1854 Treaty Authority general application (available on front page of 1854 Treaty Authority website), a resume (include contacts for 3 references), a copy of your transcripts (unofficial are acceptable), and a cover letter to: Elyse Lawrey, Human Resources/Office Manager, 1854 Treaty Authority, 4428 Haines Road, Duluth, MN 55811. Ph: 218-722-8907. Email: elawrey@1854treatyauthority.org

ENVIRONMENTAL SPECIALIST

Position Description

Duties and Responsibilities:

The Environmental Specialist will provide technical and policy support to the 1854 Treaty Authority and member reservations, the Bois Forte and Grand Portage bands. The position will be responsible for completing activities that contribute to the protection, preservation, and enhancement of the 1854 Ceded Territory and Lake Superior basin.

- participate in meetings and conference calls of the Lake Superior Partnership, including Lake Superior Workgroup and subcommittees
- contribute to development of documents and reporting for Lake Superior Partnership
- participate in planning, coordination, and development of Lake Superior Lakewide Action and Management Plan priorities and projects
- participate in other programs and planning related to Lake Superior or Great Lakes issues
- participate in coordination on St. Louis River estuary restoration projects
- investigate and evaluate environmental impacts (surface water, ground water, air quality, wetlands, etc.) from proposed or existing projects
- evaluate compliance with environmental standards and other legal requirements
- review planning and permitting documents, and participate in consultation activities
- analyze data to determine scientific validity and environmental impacts of projects
- summarize technical information and report on status of projects and potential environmental impacts
- develop and submit comments on environmental analysis and regulatory actions when appropriate
- review studies and modeling activities to assess data gaps
- develop and work with geographic information system (GIS) databases
- establish and maintain coordination with regulatory agencies
- coordinate and attend meetings with tribal staff, government agencies, and companies
- communicate with member reservations and other tribal staff, and work as part of a team
- participate in climate resiliency planning and monitoring projects
- prepare written work plans, progress reports, and technical reports
- complete grant management activities as required
- pursue funding sources for position and related projects
- assist in planning and implementation of environmental program activities
- assist with other program activities (climate, invasive species, fish, wildlife, wild rice)
- assist with education and outreach activities of resource management division and of organization
- perform other duties as assigned

Special Ability Requirements:

Ability to effectively communicate both orally and in writing to other Authority personnel, interagency cooperators, and the public. Ability to operate motor vehicles including four-wheel drive trucks and ATV's and to handle a variety of stays as necessary (weekdays and weekends). Ability to establish and maintain an effective working relationship with tribal and non-tribal natural resources agencies, public and private landowners within the Ceded Territory, and the public.